

# Rent Roll Form

*Business Real Estate Financing*

**Note: Required for properties with tenant(s).**

Applicant name(s) \_\_\_\_\_ As of date: \_\_\_\_\_  
(mm/dd/yyyy)

**Complete address of collateral property**

Street		
City	State	ZIP Code

**Instructions:** Provide information for each tenant as a separate line item.

Unit type <small>(Commercial or Residential)</small>	Residential: <small>Provide # of bed &amp; baths</small> Commercial: <small>Provide business name</small>	Suite/ Unit number	Square footage	Least start date	Lease end date	Current monthly rent <small>(If vacant, enter \$0)</small>	Increases	Expense paid by tenant code <small>(See below)</small>	Remarks <small>Provide relevant property information (e.g. recent improvements or month-to- month leases)</small>
<i>(Example) Residential</i>	<i>1 Bed/1 Bath</i>	<i>#1</i>	<i>800</i>	<i>12/2015</i>	<i>MTM</i>	<i>\$1,200</i>	<i>Annual +2%</i>	<i>MG</i>	<i>Kitchen is remodeled and lease is month to month (MTM) as of 12/15</i>
<i>(Example) Commercial</i>	<i>ABC Design Inc.</i>	<i>#302</i>	<i>950</i>	<i>9/2013</i>	<i>12/2016</i>	<i>\$1,250</i>	<i>Annual +1.5%</i>	<i>MG</i>	<i>Extensive tenant improvements, lighting, floor finish in 2013</i>

**Completed by:**

Print name: \_\_\_\_\_ Date: \_\_\_\_\_  
(mm/dd/yyyy)

<b>Expenses paid by tenant codes</b>	<b>MG</b>	"Modified Gross" where landlord generally pays taxes, building insurance, tenant pays utilities, sometimes interior maintenance
	<b>NNN</b>	"Triple Net" stands for Net, Net, Net where tenant pays pro rata taxes, insurance, building maintenance, and utilities
	<b>FSG</b>	"Full Service Gross" where owner pays all costs including utilities, taxes, and janitorial